

How to File an OSHA Complaint

You can file an OSHA complaint by:

- filling out a form online at <https://www.osha.gov/pls/osha7/eComplaintForm.html>;
- completing the form <https://www.osha.gov/oshforms/osha7.pdf> and faxing, emailing, or mailing it to OSHA; or,
- calling OSHA at 800-321-6742 (OSHA). Make sure to mention you are a federal employee. You can remain anonymous even if you call in your complaint.

A list of offices can be found here: <https://www.osha.gov/contactus/bystate>.

INSTRUCTIONS

Sections 1-5: Fill in the information for your facility

Sections 6-9: Fill in the information for the management official in charge, if you know it.

Section 10: Hazard Description: Explain what the hazard is and how many employees are affected. Here is a sample for a complaint about personal protective equipment (PPE) in general:

Under the Occupational Safety and Health Act of 1970, Section 5(a)(1) and 29 CFR 1960.8, federal employing agencies are required to furnish employment and a place of employment which are free from recognized hazards that are causing or are likely to cause death or serious physical harm to employees. In the current COVID-19 crisis, the agency has failed to provide safe and healthful workplaces for its employees. The agency is guilty of violating 29 CFR 1960.8 in that the employer has not provided appropriate PPE and other recommended protections to lessen the spread of Coronavirus such as hand sanitizer. Many of the employees have been advised to bring their own hand sanitizer to the work site. Nurses, doctors and other employees are being told by the administration that the agency is short on the PPE that is needed to treat veterans with the COVID-19.

(Fill in the number) employees are affected by the agency's failure to provide PPE **(add any specifics here)**.

If you have other issues, you can list them here. You don't have to cite any specific regulation if you don't know it.

Other issues may include:

- The employer is requiring employees to continue working even if they have been exposed. Employees

- The employer is not cleaning and disinfecting areas where suspected or confirmed COVID-19 patients have been treated.

Section 11: Hazard Location: List any locations where the hazard is present. For example, Building 1-A, Pharmacy, or 3rd Floor Lab.

Section 12: Check that the employer has been notified of the hazard.

Section 13: We recommend you file as a Representative of Employees and list yourself as the contact.

Section 14: You can request that your name not be revealed to the employer; you can choose to remain anonymous. You should still fill in your contact information in Sections 15-18 because OSHA will be able to follow-up with you.

Section 18: List your personal email address.
